

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
REGULAR MEETING
February 26, 2019
Bogota Jr./Sr. High School Cafeteria**

CALL TO ORDER by Mrs. Kohles, Board President at 7:00 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Irfan Evcil, Board Secretary

Members Present: Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles.

Members Absent: Mr. Moore.

Also Present: Mr. Damian Kennedy Superintendent, Mr. Evcil, SBA/BS, Nathanya Simon, Board Attorney, Elizabeth Ruiz Assistant BS and Student Council Representative Angelie Jaipersaud.

Absent: None.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mr. McHale moved, seconded by Ms. Montgomery, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.
None.

Mr. McHale moved, seconded by Mrs. VanBuren, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

Superintendent's Report

Mr. Kennedy said we have a busy night due to cancelation of work session and informed the following items:

- He asked Mr. DiRupo and Mr. Rochford to push off the Cross Country and Volleyball jackets handouts till the March meeting.
- In the agenda under the Minutes, January 22, 2019 Closed Session should be included for approval.
- There will be one addendum to agenda regarding approval of chaperon for DECA trip.

Mr. Severino moved, seconded by Mrs. VanBuren, a motion to dispense with regular order of business for auditor and NJSBA representative presentation. Motion unanimously approved by voice call vote.

Eric Thomasevich, Senior Accountant from Lerch, Vinci & Higgins LLP, presented the Comprehensive Annual Financial Report for fiscal year 2017-18. He thanked the management for the cooperation and congratulate for the good job. He explained the delayed submission of the report due to certain information waited from State to complete the report. He said the financial statements are presented fairly according to GAAP. He went over the surplus and he commented that overall financial condition of district is strong according to the size of the budget. Mr. Severino asked about the excess surplus of \$800,000 whether it is restricted like emergency reserve or not. Mr. Thomasevich said it will be as revenue line for 2019-20 budget.

Mr. Thomasevich talked about the recommendations as well. He said all ten recommendations from 2016-17 audit were corrected. He went over four recommendations for 2017-18 fiscal year. Mr. Connors and Mr. Severino asked about the fourth recommendation regarding the use of co-op purchasing and required documentation attached to purchase orders. Mr. Thomasevich replied that there is no penalty for the recommendation and moving forward the district needs to keep the support documents with the purchase orders.

Matt Lee, field representative from NJSBA, presented the Chief School Administrator Evaluation Process and Goal Setting Process. He explained the new tool for evaluation process and talked about the process calendar to meet July 1 deadline. He also discussed the superintendent goals assessment and standards assessment in addition to superintendent annual performance report. Mr. Lee replied the Board members and Mr. Kennedy's questions regarding the details of the process and timelines.

Mr. McHale moved, seconded by Mrs. Lewis, a motion to resume regular order of business. Motion unanimously approved by voice call vote.

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

January 15, 2019 Work Session/Action Meeting
January 22, 2019 Regular Meeting
January 22, 2019 Closed Session Meeting

Mrs. VanBuren moved, seconded by Ms. Montgomery a motion for the approval of the minutes as submitted for the **January 15, 2019 Work Session/Action Meeting, January 22, 2019 Regular Meeting, January 22, 2019 Closed Session Meeting**, on a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller and Mrs. VanBuren voted yes. Mr. Severino and Ms. Montgomery recused on **January 15, 2019 Work Session/Action Meeting**, and voted yes on **January 22, 2019 Regular Meeting and January 22, 2019 Closed Session Meeting**. Mrs. Kohles recused on **January 22, 2019 Regular Meeting, January 22, 2019 Closed Session Meeting**, voted yes on **January 15, 2019 Work Session/Action Meeting**. Motion Carried.

EDUCATION

Approval of Professional Conferences

2-26-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Evan Arlington	NJ Anti Bullying Bill of Rights	RWJ Barnabas West Orange, NJ	2/21/19	\$75
Donna Citakian	Strategies for oppositional, defiant & disruptive children	PESI Nanuet, NY	4/3/19	\$199.99
Gina Lorusso	Strategies for oppositional, defiant & disruptive children	PESI Nanuet, NY	4/3/19	\$199.99
Rachel Mantione	NJ Council for Exceptional Children 2019 Conference	Ramapo College NJ	3/22/19	\$115
Samuel Chiang	Tour of Success Academy's School Design	NYC	2/21/19	Mileage only
Glynis Corso	Square Table Conference	New Milford High School	3/8/19	None
Elizabeth Ruiz	NJASBO – Purchasing aspects and procedures	Rockaway, NJ	3/21/19	Mileage only

Approval of Field Trips

2-26-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
5/2/19	Jamie D'Ademo Alyssa Spector Jasvir Marwah Marcia Barbee	Kindergarten	Pinot's Palette Ridgewood, NJ	To be paid by PTO and students
5/8/19	Cornelia Geraghty Kim Neilsen Chris Rivera	Grade 2	Meadowlands Environmental Center	To be paid by PTO and students
3/8/19	Bob Calleja Lou Severino Arlene Crugnola	Grade 9-12	Metropolitan Museum of Art NYC	To be paid by students
3/21/19	Tara Amanna	Grade 11-12	Bergen Adult Tech	None

Rescind Out of District Placement

2-26-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #26371 at Windsor Learning Center effective January 25, 2019. Student is returning to district.

Rescind Out of District Placement

2-26-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #25525 at Windsor Preparatory High School effective January 25, 2019. Student is returning to district.

Approval of Home Instruction

2-26-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board Diane Baranello to provide home instruction to Student #25191 at a rate of \$40 per hour, not to exceed 10 hours a week.

Amendment of Resolution

2-26-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board amends Resolution #12-18-18-10 approving Care Plus to conduct emergency school clearances assessments at a rate of \$200 per assessment until February 14, 2019.

Amendment of Resolution

2-26-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board amends Resolution #12-18-18-11 approving Care Plus to provide behavioral healthcare services at a contractual rate of \$9,800 per month from February 14, 2019 – June 30, 2019.

Approval of Out of District Placement

2-26-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #27454 at SBJC Maywood for the remainder of the 2018/2019 school year at a contractual rate of \$28,750.

Approval of Student Teacher

2-26-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Carly Edelma a Fairleigh Dickinson University student to complete her Student Teaching requirement at Bogota Jr./Sr. High School between March 4, 2019 to May 15, 2019 two days a week for 10 weeks and September 3, 2019 to December 20, 2019 for 5 days per week under the supervision of Heidi Zacccone.

Approval of Visit from Scholastic News

2-26-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves an editor from Scholastic News to visit the 3rd grade classroom of Nicole Stols in early March 2019 to observe the students using Scholastic News as a read aloud and doing partner work.

Approval of Out of District Placement

2-26-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #27790 at CPC High Point for the remainder of the 2018/2019 school year. The State of NJ is fiscally responsible for the student.

Approval of Out of District Placement

2-26-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #27741 at Bergen Tech, Teterboro

effective 1/17/19 for the remainder of the 2018/2019 school year at a contractual rate of \$5,310.90, prorated.

Rescinds Out of District Placement

2-26-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #27657 at YCS George Washington. Student has moved out of District.

Mr. McHale moved, seconded by Ms. Montgomery a motion for the approval of agenda items **2-26-19-01 through 2-26-19-13**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Appointment of Special Education Maternity Leave

2-26-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the extension of the appointment of **Laura Herzog** as a maternity leave Special Education Teacher from February 4, 2019 for the remainder of the 2018/2019 school year at a salary of BA Step 1 \$49,888 (prorated). Original Resolution 8-28-18-112

Approval of Technology Coordinator

2-26-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Frank Calero** as Technology Coordinator at a salary of \$95,000, prorated for the remainder of the 2018/2019 school year.

Termination of Staff Member

2-26-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the termination of **Luis Marte**, part time computer technician effective February 5, 2019.

Accept Resignation

2-26-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts resignation of **Jennifer Moyer** as a Teacher Assistant effective at the start of her new position as maternity leave Special Education Teacher.

Appointment of Special Education Maternity Leave

2-26-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Jennifer Moyer** as a maternity leave Special Education Teacher from February 11, 2019 through June 7, 2019 at a salary of BA Step 1 \$49,888 (prorated).

Approval of Maternity Leave

2-26-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the maternity leave of **Nicole Schiavello**, Grade 5 Teacher at Bixby School, as follows:

April 22, 2019 through April 30, 2019 using 4 sick days and 3 personal days
May 1, 2019 through June 26, 2019 FMLA and NJFLA running concurrently.
Returning to work September 2019

*above dates subject to change pending used sick days prior to the start of maternity leave and actual date of leave.

Appointment of Teacher Aide

2-26-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Jessica Hernandez** as teacher aide at a salary of \$15 per hour for the remainder of the 2018/2019 school year.

Appointment of Substitute Teacher

2-26-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Nicoletta Fischetti** as a substitute teacher at a salary of \$90 per diem for the remainder of the 2018/2019 school year.

Accept Resignation

2-26-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts resignation of **Ryan Buchmuller** as Assistant Baseball Coach for the 2019 Spring season.

Appointment of Coaches

2-26-19-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following coaches for the Spring 2019 season.

Assistant Softball – Lisa Finizio Step 1 \$3,954

Assistant Baseball – Kyle Craw Step 1 \$3,954

Volunteer Track – Quinn Geraghty

Mr. Connors moved, seconded by Ms. Montgomery a motion for the approval of agenda items **2-26-19-14 through 2-26-19-23**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

FINANCE

Approval of Bill List

2-26-19-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$950,065.78 dated February 26, 2019 as per the attached, which will become part of this resolution.

Approval of Budgetary Line Item Expenditure

2-26-19-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, January 31, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Approval of Payroll Transfer

2-26-19-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of January 2019 in the amount of \$1,215,514.68 dated January 30, 2019 as attached, which shall be made a part of this resolution.

Approval of Report of the Secretary

2-26-19-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of January 2019 as attached, which shall be made a part of this resolution.

Approval of Report of the Treasurer

2-26-19-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of January 2019 as attached, which shall be made a part of this resolution.

Approval of Budget Transfers

2-26-19-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of January 2019; as attached, which shall be made a part of this resolution.

Approval of CAFR

2-26-19-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the Comprehensive Annual Financial Report (CAFR) for the fiscal year that ended June 30, 2018.

Approval of Corrective Action Plan

2-26-19-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Corrective Action Plan for the fiscal year that ended June 30, 2018.

Mrs. VanBuren asked how we receive the Preschool grant funds. Mr. Evcil replied that it is part of state aid and receiving monthly basis.

Mr. McHale moved, seconded by Ms. Montgomery a motion for the approval of agenda items **2-26-19-24 through 2-26-19-31**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Ms. Montgomery and Mrs. Kohles voted yes. Mr. Severino voted yes on all except recused on check# 023179 and voted no on check#023206 agenda item **2-26-19-24** and Mrs. VanBuren voted yes on all except voted no on check # 023206 Agenda item **2-26-19-24**. Motion Carried.

BUILDINGS AND GROUNDS

Accepts Donation

2-26-19-32 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the donation of \$15,000 from the E. Roy Bixby PTO to be used towards the renovation of the Media Center at Bixby School.

Approval of Disposal of Assets

2-26-19-33 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of eight (8) Physical Science books, ISBN 0-7854-2271-4, Product number 91320 at the Jr./Sr. High School. It has been determined there is minimal or no value to these assets.

Mr. Severino moved, seconded by Ms. Montgomery a motion for the approval of agenda items **2-26-19-32 through 2-26-19-33**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

Mrs. Kohles thanked Bixby Elementary School PTO for their hard work and generous donation.

ADDENDUM

EDUCATION

Approval of Field Trips

2-26-19-34 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
3/4/19 to 3/6/19	Arlene Crugnola Pura Martinez Steve Kordosky	Grade 9-12	DECA State Career Development Conference Atlantic City, NJ	To be paid by DECA and students

Mr. Severino moved, seconded by Ms. Montgomery a motion for the approval of agenda item **2-26-19-34**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

COMMITTEE REPORTS

Policy committee reported that new/revised policies and regulation first reading will be in the next Board meeting agenda.

Negotiation committee will report in closed session.

Buildings and Grounds committee meeting will be scheduled.

OLD BUSINESS

Per Mr. Connors' comment at the last meeting, Mrs. VanBuren referred to Policy 0168 which allows public to video record board meetings. She also said one of the goals for establishing videography class was to record the Board meetings. Mr. Kennedy said it is doable as we do our

graduation ceremonies, it is a matter of having microphones and equipment ready. Mr. Kennedy also said the recording can be count towards service hours for the students to respond Mr. Connors.

Mrs. VanBuren informed that Mr. Sinclair of NJSBA can present about the non-college bound learner at any meeting in March, Board members consent on March 12, 2019 work session meeting.

NEW BUSINESS

None.

HEARING OF PUBLIC

Mr. Severino moved, seconded by Ms. Montgomery, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

- Mrs. Ramirez asked if there can be comfortable seating for the students instead of cafeteria tables while taking PARCC tests. Mr. Kennedy responded that has been taken care of for this year with regular seating.
- Mrs. Ramirez asked if everything that was talked about tonight will be on the website.
- Mrs. Ramirez asked if there can be a parent/teacher involvement at each school that parents can have a dialog with in reference to opinions about things that parents would like to see in the district.
- Mrs. Ramirez asked the Board to consider half day of school for the younger students at the beginning of the school year.

Mr. McHale moved, seconded by Mr. Severino, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on February 26, 2019, at 8:23 p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Mr. McHale moved seconded by Ms. Montgomery a motion for closed session discussion. Motion unanimously approved by a voice call vote at 8:23 p.m.

None.

Mrs. VanBuren moved, seconded by Mr. McHale, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote 10:21 p.m.

ADJOURNMENT

Mr. McHale moved, seconded by Mr. Severino a motion for adjournment of the meeting at 10:22 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,



Irfan Evcil
Board Secretary

BOGOTA BOARD OF EDUCATION
MEETING MINUTES
February 26, 2019
CLOSED SESSION

The Bogota Board of Education met this day in closed session in the Bogota Jr./Sr. High School Cafeteria, pursuant to a resolution passed in open session during its regular business meeting. Motion was made by Mr. Connors, seconded by Mr. McHale to start closed session. The closed session began at 8:26 p.m.

Present: Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles.

Absent: Mr. Moore

Also Present: Mr. Damian Kennedy, Superintendent, Nathanya Simon, Board Attorney, Mr. Evcil, SBA/BS, Elizabeth Ruiz, Assistant Board Secretary, and Sandro Polledri Attorney.

Absent: None.

Executive Session

Mr. Polledri updated the Board on L.P. case, also discussed R.B. status in the case.

Mr. Polledri left at 9:32 pm.

Mr. Kennedy discussed with the Board about the three personal days of the faculty that do not carry over. He recommended a side bar agreement that will allow unused personal days to carryover as unused accumulated sick leave days.

Mr. Kennedy provided information to the Board about the incident at Bixby with the substitute teacher.

Mr. Kennedy discussed with the Board about the SLEO Class III shared agreement with Borough.

Mr. Kennedy informed the Board the status of the Temple property.

Motion was made by Mr. McHale, seconded by Ms. Montgomery that the Board returns to public session at 10:19 p.m.

Respectfully submitted,



Irfan Evcil
Board Secretary